



Epping Forest  
Youth Council

***Epping Forest Youth Council***  
***Tuesday, 17th June, 2014***

# ***Agenda***

You are invited to attend the next meeting of **Epping Forest Youth Council**, which will be held at:

**Council Chamber, Civic Offices, High Street, Epping**  
**on Tuesday, 17th June, 2014**  
**at 7.30 pm .**

**Glen Chipp**  
**Chief Executive**

**Democratic Services**  
**Officer**

R Perrin - Office of the Chief Executive  
Email: [democraticservices@eppingforestdc.gov.uk](mailto:democraticservices@eppingforestdc.gov.uk) Tel:  
01992 564532

**Members:**

Youth Councillors D Atanassov, L Berry, D Bridger, T Bromich, R Compton, F Ekhteyary, M Fontenelle, E Foster, R Kerr, C McKendrick, G Miller, J Pascoe, F Skipper, O Storey, M Tinker, H Towns, L Troshupa, J Turrell, Jaymey Mclvor, N Watkis-Popat and I Padwick

**Youth Councillors are reminded of the need to contact Diane or Lexi if they are unable to attend a meeting**

**1. CONFIRMATION OF CHAIRMAN AND VICE CHAIRMAN FOR THE MEETING**

At the last meeting it was agreed that Rory would chair this meeting. Julie would be Vice-Chairman.

**2. APOLOGIES FOR ABSENCE**

**3. MINUTES (Pages 3 - 8)**

To confirm the minutes of the last meeting of the Youth Council are correct.

**4. JULIE CHANDLER - ASSISTANT DIRECTOR OF COMMUNITY SERVICES**

Julie Chandler to give a short introduction and explain her role within the Council in

relation to the Youth Council.

**5. FEEDBACK FROM EVENTS**

Youth Councillors to feedback on events attending since the last meeting including the Jack Petchey Speak out event, the Radio Project and the Pamper Event.

**6. ITEMS OF BUSINESS FROM PREVIOUS MEETING**

1. Matthew to advise about any research he has completed on Age ID Cards for Young People.
2. George to advise on updates for the Tube Map.
3. Youth Councillors to discuss future projects.
4. Youth Councillors to advise of any issues to be looked into from their Schools
5. Leonora to advise on any school issues that have come forward.
6. George to advise on any progress on a Youth Council app.

**7. SUBMISSION FORMS (Pages 9 - 10)**

To consider any new submission forms received and to give updates on any previous submission form.

**8. BUSINESS FOR NEXT MEETING**

- (i) To agree Julie as Chairman for the next meeting; and
- (ii) Members to raise items of business for consideration at the next meeting.

**9. ANY OTHER BUSINESS**

- (a) Notices by Diane;
- (b) Notices by Lexi;
- (c) Any other Notices; and
- (d) Youth Councillor Notices.

**10. DATE(S) FOR NEXT MEETING(S)**

To note that the next meeting will be held on Tuesday 8 July at 19.30 – 21.00 at the Civic Offices.



Epping Forest  
Youth Council

## MINUTES

**Committee:** Epping Forest Youth Council                      **Date:** Tuesday, 6 May 2014

**Place:** Council Chamber, Civic Offices, High Street, Epping                      **Time:** 7.30 - 9.00 pm

**Members Present:** D Atanassov, L Berry, D Bridger, T Bromich, R Compton, F Ekhteyary, M Fontenelle, E Foster, R Kerr, C McKendrick, G Miller, J Pascoe, F Skipper, O Storey, M Tinker, H Towns, L Troshupa, J Turrell and N Watkis-Popat

**Apologies:** Jaymey Mclvor and I Padwick

**Officers Present:** D Butler (Young Persons Officer), L Doherty (Young Person's Assistant) and R Perrin (Democratic Services Assistant)

**Guest Present**

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### 129. CONFIRMATION OF CHAIRMAN AND VICE CHAIRMAN FOR THE MEETING

Noted that Evie would be Chairman for the meeting and Rory was the Vice-Chairman.

### 130. MINUTES

#### RESOLVED:

Noted that the previous minutes of the meeting held on 4 March 2014 be taken and read as a correct record.

### 131. TRAINING

Di updated the Youth Council on the training programme;

<b>14<sup>th</sup> &amp; 15<sup>th</sup> April</b>	Induction Training
<b>29<sup>th</sup> April</b>	Public Speaking & Time Management – British Youth Council (BYC)
<b>14<sup>th</sup> May</b>	Public Speaking - Jack Petchey 'Speak Out' Challenge
<b>20<sup>th</sup> May</b>	Negotiation & Media - BYC
<b>10<sup>th</sup> June</b>	Bullying awareness – Royston John
<b>24<sup>th</sup> June</b>	Consultations & Engaging Young People - BYC
<b>22<sup>nd</sup> July</b>	Representation & Knowing when to ask for help - BYC

<b>August TBC</b>	Recycling Centre visit – Ian Almond
<b>27<sup>th</sup> August</b>	City of London Volunteer Day @ The View – Alison Tappley
<b>30<sup>th</sup> October</b>	Parliament and Big Ben Visit – Eleanor Laing MP & Robert Halfon MP
<b>9<sup>th</sup> December</b>	Intergeneration Christmas event – VAEF.

All Youth Councillors had been invited to the Public Speaking Event held by the Jack Petchey Awards at Epping St Johns School at 6:30 -8:30 p.m.

Julie had been chosen as the EFYC representative that would be judging the speakers at the event.

George advised that he had attended the workshops on public speaking at his school. He advised Youth Councillors that six people had been chosen to represent their schools for the first round at Epping St John's School.

**AGREED** that **Rory, Doncho, Rose, Joe, Fred, Matthew and Leonora** would attend long with **Julie** as the judge and all attendees would wear their Youth Councillor T-Shirts and ID's.

Radio Project –The Space, Loughton – The Space in Loughton was launching a radio station on Monday 12 May 2014.

**AGREED** that **Rose, Doncho, Olivia, Matthew** would attend, wearing their Youth Council T Shirts and ID's.

Pamper Evening – At Way 2000, Waltham Abbey 8 May 2014 between 6:30 – 8:30 pm. **Any Youth Councillors** interested in attending should advise Di or Lexi by email.

**ALL Youth Councillors** are required to send a copy of their School's Bullying Policies to Di or Lexi before the BYC training on 10 June 2014.

### 132. EFYC PROJECTS

Di recommended that Youth Councillors could use their manifesto to start to consider what type of projects they would like to get involved in. Di suggested that they may want to look at the previous Youth Councillors projects, carry out questionnaires within their schools, and look at the priorities highlighted from the Youth debate/conference and County Council Youth issues.

Youth Councillors raised concerns over the EFYC Tube Map and felt that further publicity was required and updates necessary to the map. Di advised that the last cohort had produced the map but it now needed to be promoted, which had been left for the new members.

**ALL Youth Councillors** to considered future projects.

### 133. EFYC HANDBOOK

Di asked Youth Councillors about the information in the handbook and the how relevant it had been. The Youth Councillors confirmed that the handbook had been useful.

Di advised that herself and Lexi were available to contact by telephone, text or email between Monday to Friday 9 – 5 pm and Lexi Monday and Tuesday 9 -5 pm and Wednesday 9 – 12 pm.

Lexi asked that any Youth Councillors requiring transport should contact Di or Lexi by 5 pm on the Monday before training or a meeting, in order for the transport to be organised.

#### **134. CONSTITUTION**

Beckie advised that the constitution was the 'agreed mission statement and purpose of the Epping Forest Youth Council'. It contained the rules and procedures by which the Youth Council worked within and was based on the District Councils Constitution.

Beckie advised that a number of small amendments were required that officers had noticed.

**AGREED** that the following amendments to the EFYC Constitution be made;

##### **Youth Council membership**

(b) Up to **five** co-opted independent members from young people not attending a school/college in the district, with their membership being determined using the appointment criteria agreed by the Youth Council and appointed by the Youth Council or by a Panel of members appointed by the Youth Council at the annual meeting; and

##### **Financial Matters**

Epping Forest District Council to meet transport costs of attending meetings, training and other agreed events **by request**.

#### **135. SUBMISSION FORMS**

Di advised that the Youth Council get numerous requests for internal/external parties and speakers wanting to meet with them to consult, talk to and obtain opinions. The Youth Councillors can then decide whether they want them to attend the next meeting.

Julie Chandler, the Assistant Director of Community Services & Customer Relations asked to attend the next Youth Council Meeting, so that she could introduce herself and meet the Youth Council.

**AGREED** that Julie Chandler attends a future Youth Council meeting.

#### **136. BUSINESS FOR NEXT MEETING**

- (i) The Chairman for the next meeting would be Rory and the Vice Chairman would be Julie.
- (ii) Business for the next meeting raised by Youth Councillors;

- Age ID Badges – Matthew wanted to look at Age ID Badges for young people in the district for proof of age. He thought that that Oyster Cards could be used for this purpose.

**AGREED** that **Matthew** would research the idea and present the information to the Youth Council at the next meeting.

- Tube Map – George advised that certain groups had not been included on the Tube Map.

**AGREED** that **George** would find out the groups and update the Youth Councillors at the next meeting.

- Youth Council Projects – Rory asked Youth Councillors to consider any projects that they would like to complete within their term of office and advised at the next meeting.

**AGREED** that any project ideas be thought about and raised at the next meeting.

- School Involvement – Joe asked Youth Councillors to speak with their school councils and pupils for any issues that they would like the Youth Council to look into.

**AGREED** that **Youth Councillors** would liaise with their schools or local young people about any concerns that they think the Youth Council could get involved in.

- Pupils Voice – Leonora wanted Youth Councillors to speak to fellow pupils about how they would like to pass on their concerns to the Youth Council.

**AGREED** that **Leonora** would speak to her schools to see what ideas they may have put forward.

- App's – George thought that the Youth Council could have an app to provide a support service.

**AGREED** that **George** would look into the process for app.

### 137. ANY OTHER BUSINESS

(i) Notices from Lexi;

- Any Events attended by **Youth Councillors**, Lexi should be advised so that they can be entered into the diary and that staff are aware of your movement for safety reasons.
- Rural Routes Event – On Saturday 9 August 2014 a Rural Routes Fete was happening to commemorate WW1. Could **Youth Councillors** interested in attending contact Lexi.

(ii) Notices from Youth Councillors;

- North Weald Community Litter Pick – Thomas advised that a community litter pick had been arranged in September and anyone interested could attend.

**AGREED** that **Thomas** would send the details to Di or Lexi so that they could place it in the diary.

**138. DATE(S) FOR NEXT MEETING(S)**

The next meeting would be held on Tuesday 17 June 2014 from 19:30 – 21.00 at the Civic Offices, Epping.

**CHAIRMAN**

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## Anita Epping Forest Youth Council Request Form

Thank you for contacting the Epping Forest Youth Council.

If you wish to: address the Youth Council, meet with a representative(s) of the Youth Council or raise a matter of interest or concern to the Youth Council – please complete the following form and a Youth Council member will be in contact with you.

Please note that meetings are held on a Tuesday at 7 – 9pm in the Epping Forest Civic Offices Council Chamber, 323 Epping High Street, CM16 4BZ

Name	Anita Millar
Organisation (if applicable)	West Essex Clinical Commissioning Group - CCG
Contact details	Tel: 01992 566140 ext 1463 Email: <a href="mailto:anitasmillar@nhs.net">anitasmillar@nhs.net</a> Mobile: 07580904773
Matter wishing to discuss	<p>A new model of engagement and the need for West Essex CCG to engage and communicate with the youth we provide health care services to.</p> <p>We would like members of the youth council to sign up to join our new patient reference group in a range of ways.</p> <p>We would also like to request that your members raise awareness of our programme to the group's family and friends to widen the process and membership of our group to as many people as possible.</p>

**For EFYC office use only:**

Date Received:	
Approved by:	
To be implemented on:	

<p>Why is this a matter of concern to the Youth Council and young people?</p>	<p>We are looking at our plans for health and social care for the next 10 years plus. The youth of today are the users of services in the future. The plans and decisions we make now need to take on board a range of voices. We need to know that the plans we are making are what the next generation want and need. Health is changing, and lots of our decisions need to reflect this. Youth need to be listened to and given a chance to have some input to our plans and we need and want to hear their voices.</p>
<p>Preferred date/timescale for matter to be formally addressed. (Please specify month)</p>	<p>We have a 6 week engagement process, all interested parties need to show an interest by 11<sup>th</sup> June 2014.</p> <p>We would like to come along and present to your group members prior to this date if at all possible. I will attach posters and copies of the application forms that failing us coming along to meet you, we would request that you kindly share with the group and encourage membership of our new model of engagement.</p>

**Form to be returned to:**

Diane Butler, Young Persons' Officer, Epping Forest District Council, Civic Offices  
323 Epping High Street, Epping, Essex CM16 4BZ.

E mail [dbutler@eppingforestdc.gov.uk](mailto:dbutler@eppingforestdc.gov.uk) Tele: 01992 564 365 TEXT: 0778 937 2179

**For EFYC office use only:**

Date Received:	
Approved by:	
To be implemented on:	